

By Speed Post/Mail

No. 10-02/2020-Sci.Estt. 1266

Government of India
Ministry of Jal Shakti,
Department of Water Resources,
River Development & Ganga Rejuvenation,
Central Ground Water Board,
Bhujal Bhawan,
NH-4, Faridabad (Haryana) - 121001

Date:

03 MAR 2020

To

1. All Regional Directors/ Head of Office
Central Ground Water Board
2. All Officer In Charges
Central Ground Water Board

Sub: Submission of Annual Work Report comprising of Part 'A' Self Assessment by the officer reported upon and Part 'B' Assessment by the Reporting Authority for considering In-situ promotion from Scientist 'B' to Scientist 'C' and Scientist 'C' to Scientist 'D' under FCS.

Sir,

Please refer to Recruitment Rules 2020 for Group 'A' Scientific Officers in Central Ground Water Board (Gazette notification vide GSR No.35 dated 22.02.2020). In order to consider the cases by the internal Screening Committee, as mentioned in the Recruitment Rules 2020, there is a need of Annual Work Report as per the format given in DoP&T OM No.AB-14-17/37/2008-Estt (RR) dated 10.09.2010. Hence, Regional Directors/Head of Offices are requested to forward the Annual Work Report in respect of officers whose names are given, in the list attached at Appendix 'A'.

The format of Annual Work Report is given at Appendix 'B'.

It may please be ensured that completed Annual Work Reports (09 sets) each for the years mentioned against respective Scientific officer has to be forwarded to this office latest by 16th March 2020 positively.

Further, copy of Immovable Property Return (IPR) year ending 31.12.2019 and vigilance clearance and no penalty certificate of concerned officers may also be provided.

This issues with the approval of the Chairman, CGWB.

Yours faithfully,

(C. Balasubramanian)
Administrative Officer

Encl.: As above.

Copy to:

1. The Under Secretary, (GWE), Ministry of Jal Shakti, Deptt. of WR, RD & GR, Shram Shakti, Bhawan, New Delhi.
2. The Under Secretary, (NWIC), Ministry of Jal Shakti, Deptt. of WR, RD & GR, Seva Bhawan, New Delhi.
3. The Administrative Officer (Local Admn.), CGWB, CHQ, Faridabad.
4. P.A. to Chairman, CGWB, CHQ, Faridabad.
5. P.S./P.A. to Member (HQ/ED& MM and North & West/RGI and South/WQ&TT/CGWA), CGWB, Faridabad/New Delhi.
6. P.S. to Director (Admn.), CGWB, CHQ, Faridabad.
7. Guard file.

(C. Balasubramanian)
Administrative Officer

APPENDIX 'A'

(Refer to CGWB letter no.10-02/2020-Sci.Esstt dated 03.03.2020)

**REQUIREMENT OF ANNUAL WORK REPORT IN RESEPECT OF GROUP A OFFICERS DUE FOR IN SITU PROMOTION FROM
SCIENTIST 'B' TO SCIENTIST 'C' (Requisite Residency Period 03 years)**

**Note: In case Annual Report cannot be initiated for the years mentioned below, then for that specific year Annual Report will be
initiated for preceding year**

SI No	Name	Desgination or Functional post	Assumption date in Group A as Scientist 'B'	Place of Posting	Annual Work Report		
					2016-17	2017-18	2018-19
1	K. S. Rawat	Scientist 'B' (Chemical)	02.11.07	NWHR, Jammu			
2	Dakhina Rabha	Scientist 'B' (Hydrogeology)	17.10.08	NER, Guwahati			
3	Sandeep Kumar Swaroop,	Scientist 'B' (Hydrogeology)	12.08.09	CHQ, Faridabad			
4	Dr. J. Davithuraj,	Scientist 'B' (Hydrogeology)	13.08.09	SUO, Belgaum			
5	Singaren Sandeep Purty,	Scientist 'B' (Hydrogeology)	12.08.09	MER, Patna			
6	Sunil Toppo,	Scientist 'B' (Hydrogeology)	12.08.09	SUO, Ranchi			
7	K. P. Singh,	Scientist 'B' (Geophysics)	14.12.09	WR, Jaipur			
8	Vijesh V.K.	Scientist 'B' (Hydrogeology)	14.07.10	KR, Trivendrum			
9	Roopesh Gopalakrishnan	Scientist 'B' (Hydrogeology)	20.07.10	KR, Trivendrum			
10	S.K. Adhikari	Scientist 'B' (Geophysics)	13.12.10	ER, Kolkata			
11	Dr. Ranjeet Kumar Prasad	Scientist 'B' (Hydrometeorology)	13.05.11	NR, Lucknow			
12	K. Padmavathi	Scientist 'B' (Chemical)	07.04.11	CR, Nagpur			
13	Prahlad Das	Scientist 'B' (Hydrogeology)	23.08.11	SUO, Ranchi			
14	Vikhosa Kezo	Scientist 'B' (Hydrogeology)	19.08.11	NER, Guwahati			
15	Ms. Nelofar	Scientist 'B' (Hydrogeology)	11.11.11	CR, Nagpur			
16	Ms.Mausumi Sahoo	Scientist 'B' (Hydrogeology)	22.09.11	SER, Bhubaneswar			
17	Dr. Rakesh Singh	Scientist 'B' (Hydrogeology)	21.12.11	CHQ, Faridabad			
18	Naresh Kumar Jatav	Scientist 'B' (Hydrogeology)	09.11.11	NCR, Bhopal			

SI No	Name	Designation or Functional post	Assumption date in Group A as Scientist 'B'	Place of Posting	Annual Work Report		
					2016-17	2017-18	2018-19
19	Ms. Priyanka B. Sonbarse	Scientist 'B' (Hydrogeology)	14.03.12	NCCR, Raipur			
20	Singathurai S.	Scientist 'B' (Hydrogeology)	15.09.11	KR, Trivendrum			
21	Dinesh Ch. Sharma	Scientist 'B' (Hydrometeorology)	24.07.12	WR, Jaipur			
22	Sh.B.V.Chinagudi	Scientist 'B' (Geophysics)	02.07.12	SR, Hyderabad			
23	Smt. S. Renuka	Scientist 'B' (Geophysics)	04.07.12	SUO, Vishakhapatnam			
24	Ms. Anisha K.	Scientist 'B' (Hydrogeology)	29.10.12	KR, Trivendrum			
25	Ms. Parveen Kaur	Scientist 'B' (Hydrogeology)	01.02.13	NWR, Chandigarh			
26	Dhan Prakash	Scientist 'B' (Chemical)	04.04.13	NWR, Chandigarh			
27	M. Bhaskar Reddy	Scientist 'B' (Chemical)	13.03.13	SR, Hyderabad			
28	Ms. Bindu J. Viju	Scientist 'B' (Chemical)	13.03.13	SECR, Chennai			
29	Rakesh Devangan	Scientist 'B' (Chemical)	02.04.13	NCCR, Raipur			
30	Yeshvir Singh	Scientist 'B' (Chemical)	12.03.13	CHQ, Faridabad			
31	Ms. Kiran Singh	Scientist 'B' (Chemical)	06.05.13	NCCR, Raipur			
32	Ms. Shilpi Gupta	Scientist 'B' (Hydrogeology)	11.09.13	CHQ, Faridabad			
33	Ms. Sonam	Scientist 'B' (Hydrogeology)	10.10.13	ER, Kolkata			
34	Ms. Iti Gupta	Scientist 'B' (Hydrogeology)	24.07.13	New Delhi			
35	Ms. Amandeep Kaur	Scientist 'B' (Hydrogeology)	29.07.13	NWR, Chandigarh			
36	Ms. Rakhi U. R.	Scientist 'B' (Hydrogeology)	23.09.13	SWR, Bangalore			
37	Ms. Navjot Kaur	Scientist 'B' (Hydrogeology)	10.09.13	WR, Jaipur			
38	Ms. Priti D. Raut	Scientist 'B' (Hydrogeology)	12.12.13	CR, Nagpur			
39	Ms. Pournima T. Barahate	Scientist 'B' (Hydrogeology)	28.11.13	CR, Nagpur			
40	Ms. Khushboo Anand	Scientist 'B' (Hydrogeology)	29.11.13	New Delhi			

SI No	Name	Designation or Functional post	Assumption date in Group A as Scientist 'B'	Place of Posting	Annual Work Report		
					2016-17	2017-18	2018-19
41	Ms. Wonjano Mozhui	Scientist 'B' (Chemical)	03.09.13	NER, Guwahati			
42	Dr.(Ms.) Keisham Radhapyari	Scientist 'B' (Chemical)	24.05.13	NER, Guwahati			
43	V. S. T. Gopinath	Scientist 'B' (Geophysics)	28.02.13	SECR, Chennai			
44	Dr.Shashikant Singh	Scientist 'B' (Geophysics)	21.03.13	NR, Lucknow			
45	K. C. Mondal	Scientist 'B' (Geophysics)	28.06.13	RGI, Raipur			
46	Dr. Somvir Singh	Scientist 'B' (Geophysics)	01.07.13	UR, Dehradun			
47	Dr. Devsharan Verma	Scientist 'B' (Chemical)	21.01.14	CR, Nagpur			
48	Dr. Rajni Kant Sharma	Scientist 'B' (Chemical)	19.08.14	CR, Nagpur			
49	Sh. Sailesh Bhatnagar	Scientist 'B' (Geophysics)	24.12.14	NWHR, Jammu			
50	Dr. Suchetna Biswas	Scientist 'B' (Hydrogeology)	23.03.15	SWR, Bangalore			
51	Prachi Gupta	Scientist 'B' (Hydrogeology)	29.12.14	NCCR, Raipur			
52	Ms. Richa Gautam	Scientist 'B' (Hydrogeology)	05.05.15	MER, Patna			
53	Vipin Kumar	Scientist 'B' (Hydrogeology)	23.09.15	NHR, Dharamshala			
54	Aneesh Kumar V.	Scientist 'B' (Hydrogeology)	19.10.15	MER, Patna			
55	Ms Neety Nagi	Scientist 'B' (Hydrogeology)	10.08.15	New Delhi			
56	Smt. Preeti Pandey	Scientist 'B' (Hydrogeology)	01.09.15	WR, Jaipur			
57	Ms. Naseema Jamal	Scientist 'B' (Hydrogeology)	30.09.15	SUO, Allahabad			
58	Ms. Anu V.	Scientist 'B' (Hydrogeology)	05.08.15	CR, Nagpur			
59	Smt. Catherine Louis	Scientist 'B' (Hydrogeology)	29.07.15	SUO, Pune			
60	Ms. Monalisha Singh	Scientist 'B' (Hydrogeology)	10.08.15	New Delhi			
61	Chao Konseng Gogoi	Scientist 'B' (Hydrogeology)	12.10.15	MER, Patna			
62	T. Madhav	Scientist 'B' (Hydrogeology)	08.05.15	SR, Hyderabad			

SI No	Name	Designation or Functional post	Assumption date in Group A as Scientist 'B'	Place of Posting	Annual Work Report		
					2016-17	2017-18	2018-19
63	Dr. Shaista Khan	Scientist 'B' (Hydrogeology)	18.05.15	NR, Lucknow			
64	Ms. Madhumanti Roy	Scientist 'B' (Hydrogeology)	23.10.15	CHQ, Faridabad			
65	Ramesh Jena	Scientist 'B' (Hydrogeology)	06.05.15	WCR, Ahmedabad			
66	Ms. Sulekha Bhaya	Scientist 'B' (Hydrogeology)	05.05.15	MER, Patna			
67	Uddeshya Kumar	Scientist 'B' (Hydrogeology)	07.08.15	NCCR, Raipur			
68	Junaid Ahmad	Scientist 'B' (Hydrogeology)	18.08.15	SUO, Pune			
69	L. Narayana Damodara	Scientist 'B' (Hydrogeology)	30.06.15	WCR, Ahmedabad			
70	Ms. Ritu Kumari Oraon	Scientist 'B' (Hydrogeology)	15.05.15	SUO, Agartala			
71	Jitesh Tatiwal	Scientist 'B' (Hydrogeology)	03.08.15	NWHR, Jammu			
72	Shasinlo Kent	Scientist 'B' (Hydrogeology)	13.05.15	SUO, Shillong			
73	Anenuo Pienyu	Scientist 'B' (Hydrogeology)	29.12.15	SUO, Shillong			
74	Ms. Caroline Louis	Scientist 'B' (Hydrogeology)	31.12.15	SR, Hyderabad			
75	Karam Singh	Scientist 'B' (Chemical)	08.04.16	NR, Lucknow			
76	Dr. V. K. Kulshreshta	Scientist 'B' (Chemical)	08.04.16	WCR, Ahmedabad			
77	Ankita Bhattacharya	Scientist 'B' (Hydrogeology)	16.08.16	ER, Kolkata			
78	Ms. Aditi Bhatt	Scientist 'B' (Hydrogeology)	23.08.16	New Delhi			
79	Madhukar Singh	Scientist 'B' (Hydrogeology)	08.09.16	NR, Lucknow			

APPENDIX 'A'

(Refer to CGWB letter no.10-02/2020-Sci.Estt dated 03.03.2020)

**REQUIREMENT OF ANNUAL WORK REPORT IN RESEPT OF GROUP A OFFICERS DUE FOR IN SITU PROMOTION FROM SCIENTIST 'C'
TO SCIENTIST 'D' (Requisite Residency Period 04 years)**

In case Annual Report cannot be initiated for the years mentioned below, then for that specific year Annual Report will be initiated for preceding year

sl no	Name	Desgination or Functional post	Assumption date in Group A as Scientist 'C'	Place of Posting	Annual Work Report Required for residency period *			
					2015-16	2016-17	2017-18	2018-19
1	Ashok Kumar	Scientist 'C' (Hydrogeology)	01.01.98	NWHR, Jammu				
2	H.P. Jayaprakash	Scientist 'C' (Hydrology)	01.01.07	New Delhi				
3	C. Rajkumar	Scientist 'C' (Hydrology)	01.01.07	SWR, Bangalore				
4	Dr. Indranil Roy	Scientist 'C' (Hydrogeology)	12.08.11	MER, Patna				
5	Dr. M.Senthil Kumar	Scientist 'C' (Hydrogeology)	19.08.11	CHQ, Faridabad				
6	Smt.Rumi Mukherjee	Scientist 'C' (Hydrogeology)	22.09.11	CHQ, Faridabad				
7	Shailendra Nath Dwivedi	Scientist 'C' (Hydrogeology)	29.08.11	CHQ, Faridabad				
8	Biswarup Mohapatra	Scientist 'C' (Hydrogeology)	19.08.11	WCR, Ahmedabad				
9	Sh. Vikas Ranjan	Scientist 'C' (Hydrogeology)	19.08.11	NR, Lucknow				
10	Mrs. Rani V. R.	Scientist 'C' (Hydrogeology)	19.08.11	KR, Trivendrum				
11	M. Santhana Subramani	Scientist 'C' (Hydrogeology)	19.08.11	KR, Trivendrum				
12	Ravi Kumar Gumma	Scientist 'C' (Hydrogeology)	19.08.11	SR, Hyderabad				
13	Sudarshan Sahu	Scientist 'C' (Hydrogeology)	19.08.11	SER, Bhubaneswar				
14	Kartik P. Dongre	Scientist 'C' (Hydrogeology)	19.08.11	CR, Nagpur				
15	Ravikalyan Bussa	Scientist 'C' (Hydrogeology)	19.08.11	UR, Dehradun				
16	Dr. R. R. Purohit	Scientist 'C' (Hydrogeology)	19.08.11	New Delhi on deputation				
17	Chirashree Mohanty	Scientist 'C' (Hydrogeology)	19.08.11	SER, Bhubaneswar				

(Refer to CGWB letter no.10-02/2020-Sci.Esst dated 03.03.2020)

Annual Work Report

Part A

SELF ASSESSMENT BY THE OFFICER REPORTED UPON

1. Name:
2. Designation:
3. Area of Work Function
4. Brief Description of work

5. Work output indicators for assessment and measurement of work function (as appropriate to the officer)

6. Enumeration of major outputs from work Function

7. Innovation content of work done (about 100 words)

8. Major impact reported during the financial year (if any) for work done during previous three years.
9. Scientific and technological methodologies used in the work function

10. Suggestions (if any) for work functions based on new or emerging scientific principles

11. New technologies if any introduced by the officer in work plan/
functions

12. Any other highlight of special content in the work

13. One page summary of the scientific and technical elements in the
work done during the financial year

14. Quantified Work outputs as per the selected indicators
(as annexed)

Signature of the officer reported upon

Annexure
(to Annual Work Report)

1. Lectures delivered in universities/seminars/ industry meets
 - a. Enrolled
 - b. Invited
2. Books edited or written
3. Research publications
4. State- of –the Art Reports prepared on the subject handled or otherwise
5. Annual reports prepared
6. Internal reports generated
7. New work function areas/ gaps identified for enlarging the scope of the existing schemes
8. New work functions identified and nurtured and S&T inputs added to ongoing schemes pertaining to Ground Water
9. Data bases prepared for scientific handling of the projects

10. Scientific and evidence-based initiatives taken to enlarge the infrastructure base of research and development across the country

11. Identification of New Areas for demonstration of technologies and follow-up

12. Project Monitoring Parameters evolved and deployed

13. Technology intelligence/ assessment report prepared for the work function

14. Work function inputs provided to inter-Ministerial discussions in various committees

15. Number of projects scientifically evaluated for closure during the year

16. Networked Programmes initiated (please give numbers and salient features of your contribution)
 - a. Between Department to Department
 - b. Department and industry
 - c. Bilateral
 - d. Multilateral

17. Policies/ Bills prepared during the year

18. Awards/ Membership of Institutions/ Academies

19. Others (please specify)

Part-B
ASSESSMENT BY THE REPORTING AUTHORITY

1. Accuracy of the work report
 - a. Generally accurate
 - b. Modifications needed (please specify)
2. Scientific merit of the work done
3. Short summary of the innovative content of the work done
4. General assessment of the scientific work report (in brief)
5. Any other input / comment

Signature of the Reporting Officer